



DURHAM IRRIGATION DISTRICT
Regular Board Meeting
Board of Directors:

Matt Doyle, Chair; Kevin Phillips, Treasurer; Derek Sohnrey

Wednesday, May 20, 2026

5:30 PM

District Office

9341 Midway, Unit B, Durham CA 95938

1 CALL TO ORDER – 5:32 PM

Present: Directors Doyle, Phillips, and Sohnrey

Absent: none

Also present: District Engineer Robin Kampmann, District Counsel Sophia Meyer (remote attendance via telephone), Water Operator Mike Butler, Outreach Coordinator Nicole Johansson, and Admin. Assistant Jeannie Trizzino.

2 ROLL CALL / OPENING BUSINESS

2.1 AGENDA APPROVAL, ADDITIONS, AND/OR DELETIONS

2.2 PUBLIC COMMENT

3 REPORTS/ANNOUNCEMENTS FROM DIRECTORS

3.1 VINA GSA REPORT ([Vina GSA Calendar Link](#))

SUBJECT: Status report on Vina GSA.

FISCAL IMPACT: NONE

ACTION REQUESTED: Receive information, discuss and provide direction.

4 INFORMATION/CONSENT CALENDAR

4.1 Warrant Sheet from April 12, 2026 to May 12, 2026, including payments, deposits, and transaction adjustments.

SUBJECT: Approve payments, deposits, and transaction adjustments.

FISCAL IMPACT: See attachments.

ACTION REQUESTED: APPROVE

4.2 Board of Directors Meeting Minutes for April 15, 2026.

SUBJECT: Approve draft minutes.

FISCAL IMPACT: NONE.

ACTION REQUESTED: APPROVE

4.3 Approve resolution opening new bank account for Customer Assistance Program.

SUBJECT: Approve Resolution 2026-01

FISCAL IMPACT: NONE.

ACTION REQUESTED: APPROVE

4.4 Approve resolution honoring CSU Chico Student team.

SUBJECT: Approve Resolution 2026-02

FISCAL IMPACT: NONE.

ACTION REQUESTED: APPROVE

4.5 Approve resolution honoring former Durham Irrigation District Director Raymond Cooper.
SUBJECT: Approve Resolution 2026-03
FISCAL IMPACT: NONE.
ACTION REQUESTED: APPROVE

4.6 Approve resolution honoring Congressman Doug LaMalfa.
SUBJECT: Approve Resolution 2026-04
FISCAL IMPACT: NONE.
ACTION REQUESTED: APPROVE

A motion was made by Director Phillips and seconded by Director Sohnrey to approve Items 4.1, 4.2, 4.3, 4.5, and 4.6 of the Consent Agenda.

Aye: 3 – Doyle, Phillips, Sohnrey
Nay: 0
Absent: 0

5 DISTRICT ENGINEER REPORT

5.1 USDA Community Project Funding – Water Storage Tank
SUBJECT: The District has received federal funding approval for construction of a water storage tank. This grant requires a 25% local cost share of \$500,000 and preparation of a Preliminary Engineering Report.
FISCAL IMPACT: \$500,000 District share / \$2,000,000 overall project
ACTION REQUESTED: Receive information, discuss and provide direction.

District Engineer reports that the required Preliminary Engineering Report is 95% complete and will be uploaded to the online grant application system shortly. The rough estimated cost for the project is \$5 million, but the final estimate after revision should reduce the estimate to \$3.5 - \$4 million.

The District Engineer was directed to prepare RFQ documents for construction project management, preliminary design, and environmental services for the water storage tank project.

6 WATER OPERATOR REPORT (NON-ACTION ITEMS)

6.1 Monthly Water Operator Report
SUBJECT: Report by water operator on previous month's activities.
FISCAL IMPACT: NONE
ACTION REQUESTED: Receive information, discuss and provide direction.

6.2 Cross-Connection Hazard Assessment
SUBJECT: Report by water operator on the results of the first annual cross-connection hazard assessment for the District.
FISCAL IMPACT: NONE
ACTION REQUESTED: Receive information, discuss and provide direction.

Water operator reported that no hazard assessments have been conducted. Water Operator Adam Daigle has taken the cross-connection inspector certification exam and is waiting for results.

The Board directed the Water Operator to create a cross-connection hazard policy for the District.

Director Phillips commented that water districts are required to track leak data and report this information to the SWRCB. This data is for the District's entire system, including, but not limited to customer connection leaks.

7 DISTRICT COUNSEL REPORT (NON-ACTION ITEMS)

- 7.1 District Counsel Report
SUBJECT: Verbal report by counsel on district-related activities. *See also regular agenda.*

8 REGULAR AGENDA

- 8.1 USBR Grant-Funded Meter Replacement and Lead Service Laterals Assessment Project
SUBJECT: USBR Grant reimbursement update. This project was completed in late 2023 and consisted of two items, lead service line assessments and installation of forty-two water meters on unmetered connections. Since that time, the District has attempted to clear up issues that prevented approximately \$70,000 in grant monies from being paid out to the District.

In late April 2026, the federal contracting agency retracted grant funding from this grant.

FISCAL IMPACT: NONE

ACTION REQUESTED: Receive information, discuss and provide direction.

District Engineer directed to coordinate with Director Phillips to obtain additional information and explanation from USBR.

- 8.2 Mass Notification Policy
SUBJECT: Establish policy for use of mass notification system to the community.
FISCAL IMPACT: Unknown
ACTION REQUESTED: Adopt Mass Notification Policy.

A motion was made by Director Phillips and seconded by Director Sohnrey to approve Mass Notification Policy.

Aye: 3 – Doyle, Phillips, Sohnrey

Nay: 0

Absent: 0

- 8.3 Remote Appearance Policy
SUBJECT: Establish policy for as-needed remote attendance by directors in accordance with SB 707 requirements.
FISCAL IMPACT: Unknown
ACTION REQUESTED: Adopt Remote Appearance Policy.

District Counsel summarized the policy and conditions of remote appearance by Directors as well as the technical requirements to allow attendees to interact in real time during the board meeting.

A motion was made by Director Phillips and seconded by Director Sohnrey to approve Remote Appearance Policy.

Aye: 3 – Doyle, Phillips, Sohnrey
Nay: 0
Absent: 0

- 8.4 Site Improvements at Holland Well Site
 SUBJECT: Holland Site cannot accommodate delivery of chlorine for operational purposes.
 FISCAL IMPACT: \$5,200
 ACTION REQUESTED: The District Water Operator obtained an estimate for the needed changes. The board is asked to review the estimate and give direction for further investigation.

District Water Operator noted that the proposed chlorine delivery improvements are not feasible for the District due to cost. Water Operator will continue to deliver chlorine to the District with a reasonable markup. No site improvements will be implemented.

- 8.5 Pump Service at Alley Site – Well 3
 SUBJECT: Review and approve needed work ensure safe and reliable performance of pump at Alley Site.
 FISCAL IMPACT: Up to \$8,300
 ACTION REQUESTED: Review estimates and approve to proceed.

District Water Operator recommended approving the CPM estimate for extended repairs and improvement to the pump at the Alley site. Water Operator was directed to ensure that prevailing wage is paid on the project.

A motion was made by Director Phillips and seconded by Director Sohnrey to approve Option 2 of the CPM estimate dated May 6, 2026 for a not-to-exceed amount of \$8,252 plus a 10% contingency.

Aye: 3 – Doyle, Phillips, Sohnrey
Nay: 0
Absent: 0

- 8.6 Generator Service at Holland and Library Sites, and Radiator Replacement and Cooling System Service at Library Well Site
 SUBJECT: Review and approve needed repairs at the Library Well Site.
 FISCAL IMPACT: Generator Maintenance - \$3,055 / Radiator Replacement - \$8,566
 ACTION REQUESTED: 1. Review and approve annual generator servicing and additional repairs on (or replacement of) the radiator at the Library Well Site.
 2. Direct staff to either open a credit account at Peterson/CAT of Redding or to accept billing of their services through Sierra Water Utility with a 3% fee.

District Water Operator was directed to obtain additional estimates for this work to present to the board for review and approval at a subsequent board meeting. District Engineer clarified that prevailing wage does not apply to mechanic work.

Staff directed to defer completing the credit application for Peterson/CAT.

- 8.7 Part-time Administrative Assistant
SUBJECT: Discuss District workload needs and ways to ensure it gets completed, including hiring additional part-time staff.
FISCAL IMPACT: Unknown
ACTION REQUESTED: Discuss and provide direction.

Staff directed to agendaize discussion of a part-time general manager position instead of additional clerical staff.

9 ADJOURN TO CLOSED SESSION – 6:35 pm

- 9.1 Conference with Legal Counsel – Existing Litigation pursuant to Government Code §54956.9(d)(1).

Name of case:

Patrick Button v. Durham Irrigation District, a public agency, Butte County Case No. 25 AP00007

10 REPORT IN OPEN SESSION – 6:40 pm

Direction was given to counsel; no reportable action taken.

11 FUTURE AGENDA ITEM DISCUSSION

Opportunity for Board to request items for future board consideration.

12 DIRECTORS' COMMENTS

Opportunity for Board comments on items not listed on the agenda.

13 ADJOURNMENT

There being no further business, the meeting adjourned at 6:44 pm.

Adjourned to the next Regular Board Meeting at 5:30 p.m. on June 17, 2026.

All meetings held at the District office at 9341 Midway, Unit B, unless otherwise noted.

The July 2026 board meeting is cancelled and not rescheduled.